

Virtual Receptionist Needed

We are seeking a high-energy candidate for the position of VIRTUAL RECEPTIONIST. This will be a WFH position with the following schedule; MON - FRI 9 am to 3 pm CST. Your duties will be to answers calls, emails, and webchat. This doesn't require prior experience as you will be trained properly. You can contact us at; contact@rotecexpressdelivery.com to discuss extensively the position.