



Twin Lakes Regional Medical Center is currently accepting applications/resumes for the following position:

## **DIRECTOR OF MATERIALS MANAGEMENT**

This position directs, plans, and manages the overall activities of the Material Management Department. Responsible for all purchasing processes including the development and implementation of department policies and procedures, monitors and maintains contract compliance, establishes product quality and standardization protocol, develops and maintains inventory control standards, prepares department budget, maintains Capital Asset Protection Program, maintains professional and productive relationship with all customers.

Associate degree in Business preferred, some college education required. One to three years experience in hospital purchasing department as a manager or purchasing agent with proven management and cost reduction skills.

**To apply complete an employment application on our website: [www.tlrmc.com](http://www.tlrmc.com)  
Or email your application/resume to: [hr@tlrmc.com](mailto:hr@tlrmc.com)**

**Human Resources  
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*Equal Opportunity Employer*