

# Employer Services Analyst

Be a part of a professional team of essential, front-line subject matter experts at Missouri's largest defined benefit pension plan. The PSRS/PEERS Employer Services team is a dedicated, close-knit group that provides information and customer service support to Missouri public schools who participate in the retirement systems.

As an Employer Services Analyst, you will be an essential information resource for our partner school districts. You will provide training, technical assistance and documents as requested, and follow up as needed to ensure employers have the information they need to report information to us accurately and timely. This, in turn, ensures that their employees, who are retirement system members, have correct retirement service and eligibility information on record.

Candidates should have at least a bachelor's degree in business administration or a related field and three years of experience in accounting, auditing or payroll. Salary range is \$40,144 to \$49,177. Benefits include an HSA, vision and dental insurance, and pension plan with lifetime retirement benefits and five-year vesting. Three weeks' paid vacation and three weeks' sick leave per year to start, and 11 paid holidays each year.

Visit [www.psr-peers.org](http://www.psr-peers.org) to view full job description and to apply. Please upload a resume and cover letter with your application. Application deadline is September 21, 2021.

EOE



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