



**AGFC NATURE CENTER
MANAGER**
**JB HUNT FAMILY
OZARK HIGHLANDS
NATURE CENTER,
SPRINGDALE, ARKANSAS**
POSITION NO. 22177257
EDUCATION DIVISION

The Arkansas Game and Fish Commission (AGFC) Nature Center Manager is responsible for managing, supervising, and coordinating the programs, activities, and operations of a new 32,000 square foot facility on 62 acres that will be open to the public 6 days a week. The selected candidate will supervise a staff of 4-6 onsite full-time employees and 3-4 part-time employees along with being responsible for the oversight of AGFC educational activities throughout a 4 county region. As this center will not open until autumn of 2020, the candidate will initially be responsible for overseeing the final construction phases of the center, hiring the staff team, working with Education staff to procure everything needed to open the facility, and will be the on-site staff person during final construction phases and exhibit installation. The Center Managers' main responsibility, once the center is open, will be to provide direction, oversight, scheduling, and evaluation for the new nature center and the programs offered through the center. They will be the key staff responsible for building community partnerships, securing funding for projects, building the center volunteer base, and successfully opening the center to the public. The Center Manager will develop and administer the Nature Center budget and ensure that procurement follows AGFC policy and procedure. Performs other duties as assigned.

For more information visit at <https://jobs.agfc.com> .
Applications must be submitted by midnight on November 13, 2019.

**"AS AN EQUAL OPPORTUNITY EMPLOYER, THE COMMISSION WILL
MAKE ANY REASONABLE ACCOMMODATIONS NECESSARY TO
ENSURE EQUAL EMPLOYMENT OPPORTUNITIES"**